

3.1.3. *Traffic Landings and Uplifts*

- a) All non-scheduled flights are subject to prior approval, Applications for approval to operate such flights shall be submitted either by letter or AFTN or Facsimile to

Director General
Civil Aviation Authority of Nepal
Babar Mahal, Kathmandu, Nepal
AFTN : VNKTYAYX
Tel: 977-1- 4262387, 4262518, 4262326
Fax : 977-1- 4262516
E-mail: cnsatm@mos.com.np or dgca@caanepal.org.np

All applications must be made in writing and must reach the Director General, Civil Aviation Authority of Nepal at least 15 working days prior to the aircraft's arrival or departure into or from Nepal. If insufficient notice is given the application may not be considered.

- b) Only the operator may apply for permission to operate a non- scheduled flight. The permit will be granted in the name of the operator.
- c) Charter Flight Permission: The procedure for getting permission to Kathmandu, is to write an application letter from the operator to the Director General of Civil Aviation Authority of Nepal (CAAN) requesting over-flying and landing permission, in well before the proposed date of operation (at least 7 days before), through local agent located at Kathmandu. The application letter shall enclose following documents.
- 1) A copy of Air Operator Certificate (AOC)
 - 2) A copy of Certificate of Registration of Aircraft (C of R)
 - 3) A copy of Certificate of Airworthiness of Aircraft (C of A)
 - 4) A copy of Aircraft Flight Manual (AFM) that shows the Maximum take-off weight of Aircraft (MTOW).
 - 5) A copy of Certificate of Insurance of Aircraft covering Third Party Liability of not less than US\$ 60 million (\$60,000,000).
 - 6) A copy of Simulator Certificate of PIC for SID/SIA of TIA (Kathmandu).
 - 7) A copy of English Language Proficiency Certificate of PIC if, non-native English Speaker.
 - 8) A Charter Flight Permission Request Form, with all required information Filled Out.
 - 9) An authorization letter to local agent by the operator.
 - 10) A bank voucher of permission fee of \$56.50, in equivalent Nepalese Currency (converted according to the Nepal Rastra Bank's selling rate of the date) deposited in Rastriya Banijya Bank, Bishal Bazar (New Road), Kathmandu, in the name of Civil Aviation Authority of Nepal, the Current Account No. 64917.

Detail information and charter flight permission request form can be obtained from CAAN, Head Office or can be downloaded from: www.caanepal.org.np

- d) The appropriate legislation dealing with the offence of unauthorized entry into and encroachment of FIR within the Nepal is contained in Civil Aviation Act (4th amendment 1996) Section '9a', Sub-section 1, Para (A) and (B). Any person who uses any aircraft in contravention of the above provisions shall be guilty of an offence and liable to imprisonment for a term of 1-3 years. As a result, if someone is dead inside the aircraft or the aircraft is destroyed, the offender along