

- c) specify any special procedures intended or special assistance required of ground organizations;
- d) limit the operating crew and other persons carried in the aircraft to the minimum;

21.5. If it is known before departure that a flight will be a mercy flight during a portion of a flight only, this shall be stated in the flight notification. Similarly, if a normal flight, for some reason, develops into a mercy flight, the pilot-in-command shall take action in accordance with the instructions of the section.

21.6. When informed that a mercy flight is about to commence or develop, the ATS unit concerned will take the following related actions;

- a) make available any special facilities required for the operation;
- b) maintain a special communications and navigation and watch on the progress of the flight;
- c) assist the pilot-in-command with advice and information;
- d) keep the pilot-in-command informed of any action taken;

21.7. The pilot-in-command shall submit a written report to the Director General, CAAN on any Mercy Flight undertaken, summarizing the aspects of irregular operations caused by it and the factors that led him to make the flight. This report shall include the name and address of the authority requesting the Mercy Flight and in medical cases, the name of the patients.

## **22. VVIP flights**

22.1. In order to facilitate the movement of VVIP aircraft into and out of Kathmandu FIR and to conform to the times shown in the Ceremonial Reception Schedule, the Air Traffic Service Units concerned are authorized to provide special priority for all VVIP flights over all other normal traffic within their areas of responsibility.

22.2. A VVIP flight over Nepal is a flight carrying on-board the under mentioned.

- The President
- The Vice President
- The Prime Minister

22.3. Flights within Nepal of other reigning sovereigns, head of the states and the prime minister of foreign countries designated by the government to be VVIP may also be afforded "VVIP Flight" status.

22.4. A schedule and if any changes thereof a VVIP flight shall be notified to GM, FOD (TIA)/ Chief of Concerned Civil Aviation Office (other airports) by the concerned authority in due time.

22.5. An aircraft if registered, in Nepal and engaged in a formal VVIP flight is required to carry-out a test flight prior to operate such flight.

22.6. The GM, FOD (TIA) / Chief of Concerned Civil Aviation Office (other airports) will inform all concerned relating to VVIP flight some or all of the following details;

- a) Period and area of restrictions imposed on other flights;